

The **Center of Plant Systems Biology and Biotechnology (CPSBB)** offers the following position:

### **IT specialist**

**Occupation:** Full-time

**Period:** Fixed-term contract, probation period of 6 months, the first contract for one year with the possibility of extensions up to three years

**Place:** Plovdiv, Bulgaria

**Apply no later than: 20.02.2021**

CPSBB is a newly established research center in Plovdiv, Bulgaria, with the financial help of the H2020 project PlantaSYST (Teaming), the Bulgarian Government, and the Municipality of Plovdiv. CPSBB's mission is to perform cutting-edge fundamental and applied research in plant development, stress physiology, plant cell biotechnology, vegetable breeding, metabolomics, and bioinformatics.

CPSBB is looking for an IT specialist who can support and maintain the CPSBB hardware and software. His/Her job tasks, among others, will include maintenance of the CPSBB network, computers, software, and resolve the arising technical issues.

### **Job Requirements:**

- Master's Degree in IT related field.
- Three years of relevant experience.
- Very good command of Bulgarian and English languages.
- Strong organizational, communication, interpersonal, and collaborative skills.
- Advanced knowledge of Active Directory, Windows 10, MS Office 2016/2019.
- Experience in websites content maintenance and support (HTML, CSS and JS).

### **Main responsibilities:**

- Maintenance of internal network infrastructure (LAN)
- Maintenance of hardware (computers, printers and network devices)
- Software applications and services – oversight and control of software licensing.
- Maintenance and update of the CPSBB's websites
- Maintaining accurate documentation of the IT equipment and infrastructure.

### **We offer**

- Gross salary of **3400 BGN**, including social and pension benefits.
- Funding is available immediately

### **Deadline for application**

The application deadline is **20 February 2021**.

Interested applicants should send the following documents:

- CV
- Motivation letter
- Recommendation(s) by former employer(s)

You can apply for this job **no later than 20.02.2021** by e-mail: [secretary@cpsbb.eu](mailto:secretary@cpsbb.eu).