

The **Center of Plant Systems Biology and Biotechnology (CPSBB)** offers the following position:

Head of Capital Projects Department

Occupation: Full-time, 8 hours

Period: Fixed-term contract for 26 months, probation period of 6 months

Place: Plovdiv, Bulgaria

Apply no later than 31 August 2020

CPSBB is a newly established research center in Plovdiv, Bulgaria, with the financial help of the H2020 project PlantaSYST (Teaming), the Operational Programme “Science and Education for Smart Growth”, and the Municipality of Plovdiv. CPSBB’s mission is to perform cutting-edge fundamental and applied research in the fields of plant development, stress physiology, plant cell biotechnology, vegetable breeding, metabolomics, and bioinformatics.

Job Requirements:

- Technical Higher Education;
- Ten years of relevant experience;
- Advanced knowledge on Bulgarian laws, legislations and directives related with building construction and licensing for exploitation – 3YT (Bulgarian Law of territorial development), 3E (Bulgarian Law of Energetics), 3BYT (Bulgarian Law of health and safety labour);
- Strong organizational and planning skills;
- Strong communication, interpersonal, and collaborative skills;

Main responsibilities:

- Organizing the work and managing the staff at the department;
- Control and planning of the capital projects at the CPSBB.
- Organization and storage of technical documentation.
- Supervision of placing in service of laboratory equipment and facilities.
- Monitoring usage of materials and construction activities.

We offer:

- Full-time labour contract
- Motivating remuneration

Deadline for application:

The application deadline is **31 August 2020**. Applicants are encouraged to apply as soon as possible as the position will remain open until filled by a suitable candidate. Interested applicants should send the following documents:

- CV
- Motivation letter
- Recommendation(s) by former employer(s)

You can apply for this job **no later than 31.08.2020** by e-mail: secretary@cpsbb.eu.