

The Center of Plant Systems Biology and Biotechnology (CPSBB) offers the following position:

Expert, economic activity (24216001)

Occupation: Full-time

Period: Fixed-term contract, probation period of 6 months, possibility of extensions up to 5 years

Salary: Net salary 2140 BGN

Place: Plovdiv, Bulgaria

Apply no later than: January 31, 2024

CPSBB has already established itself as a leader in plant sciences in Bulgaria and South-East Europe. The financing of the position is carried out with the financial support of the EXECUTIVE AGENCY "PROGRAMME EDUCATION", Operational Programme „Research, Innovation and Digitalisation for Smart Transformation” (PRIDST).

Job Requirements:

- Master’s degree in Economics/related disciplines and accounting background;
- Minimum of 5 years of experience;
- Experience in advanced administration with extensive knowledge of MS Office;
- Excellent Bulgarian language - written and spoken;
- Fluent use of English.

Main responsibilities:

- Promote the establishment of objectives, strategies and plans designed to meet user needs and the efficient use of the organization's resources;
- Keeping up-to-date his/her knowledge in legal regulations and rules on cost and financial accounting principles;
- Communication with national funding authorities.

We offer:

- Fast changing and growing scientific environment. Career development in an international research institute;
- Funding is available immediately.

Deadline for application:

The application deadline is January 31, 2024 Interested applicants should send the following documents:

- CV
- letter of application, mentioning the position you apply for and the motivation to apply
- Recommendation(s) by former employers

You can apply for this job no later than 31.01.2024 by e-mail: secretary@cpsbb.eu